

Wednesday April 7, 2021-6:00 P.M.

The City Council of the City of Bromley, Kentucky, met in regular session on Wednesday, April 7, 2021 at 6:00 P.M with Mayor Denham presiding.

#### **CALL TO ORDER**

- Roll call was taken and the following (5) members were present: Mike Kendall, Dianne Wartman, Dave Radford, Tim Wartman. Reagan France was absent.
- Staff present were: Chief of Police, Cody Stanley; Public Works, Bob France; City Clerk, Gail Smith; City Attorney, Kim Vocke.

#### **Approval of Minutes**

- Mayor Denham asked for a motion to approve the minutes of the March 3<sup>rd</sup>, 2021 regular meeting.
- Tim Wartman motioned to approve the minutes with a second by Mike Kendall.
- All members present voted yes.

#### **Vacant Council Seat Appointment**

- The Mayor deviated from the regular order of business to inform council one application was received to fill the vacancy. The application was from Matthew Wartman.
- Dave Radford motioned to appoint Matthew Wartman with a second by Mike Kendall.
- All members present voted yes.
- The Oath of Office was administered by the City Attorney Kim Vocke.

#### **RESOLUTION 4-1-21**

- Resolution 4-1-21 authorizing the Mayor to sign and file a Community Development Block Grant-CV in the amount of \$75,000.00 was read by the City Attorney.
- Mayor Denham asked for a motion to approve Resolution 4-1-21.
- Mike Kendall motioned to approve with a second by Tim Wartman.
- All members present voted yes.

#### **Auditor**

- Stephanie Huhn from Bramley Ackley presented the 2019-2020 audit report.
- The City revenues decrease as did the expenses.
- Long term debt related to the street sweeper was paid off.
- The City has deferred revenue due to BP overpayment of 114K.
- All Cash has been secured by FDIC or pledged securities.
- Revenues received were over budget and expenses were under budget.
- No material weaknesses or non-compliance found with the internal controls.

### PDS

- E-TRAKIT reporting system is being replaced by iWorq.

### POLICE

- 159 calls for service of which 114 were vacation checks., 2 assist fire department.
- No major cases.

### FIRE/EMS

- Mike Steward is absent as is Reagan France.

### Hall

- No report

### Road

- Three streetlights have been replaced.
- Seeking quotes for radar signs
- Shane Hamant will no longer provide snow removal. Radford request a formal letter terminating the contract with Hamant. Hamant will continue with grass cutting and will submit a bid for grass cutting services along with L& M and Bob France.

### PUBLIC WORKS

- A down payment was made on replacement signs to be installed at Moore and Rohman. The signs were damaged during a snow event. The signs will be delivered to Bob Frances' home.

### LICENSE

- No report

### ATTORNEY

- Ordinance 3-1-21 was read for the second time. This ordinance amends the hours of operation for the office to Tuesday and Wednesday 9-11 a.m.
- Mayor Denham asked for a motion to approve. Dave Radford motioned to approve with a second by Dianne Wartman.
- All members presented voted yes.

## **ATTORNEY CONTINUED**

- Ordinance 4-1-21 amends chapter 153.16 of the Bromley Code of Ordinance regarding residential rental licenses. Rental licenses are required whether rent or remuneration is received unless owner occupied.
- Mayor Denham asked for a motion to approve. Tim Wartman motioned to approve with a second by Mike Kendall.
- All members present voted yes.
- Ordinance 4-2-21 amends the Budget Ordinance to remove the CFO as treasurer as the office is now vacant and replace the CFO with the accounting consultant firm.
- Mayor Denham asked for a motion to approve. Mike Kendall motioned to approve with a second by Dave Radford.
- All members present voted yes.
- Resolution 4-2-21 authorizing the Mayor to execute a memorandum of agreement for the development of the regional hazard mitigation plan through FEMA.
- Mayor Denham asked for a motion to approve Resolution 4-2-21. Mike Kendall motioned to approve with a second by Tim Wartman.
- All members present voted yes.
- Attorney advised council the Air BNB issue would need to be resolved through the city's Planning and Zoning Ordinances.
- The attorney has sent a letter requesting clarification on parking citations and the ability to take them to district court after a year of trying to collect. He stated the statute of limitations is one year.
- The attorney is drafting a contract between the City and Roseberry owner of 305 Main St, He is in receipt of 15K for partial payment on the wall replaced by the City. The balance due is 30K and the first payment will be due July 1<sup>st</sup> 2021. Liens will be released.
- Roseberry advised the attorney of an issue with the water meter at the property. Mike Kendall will contact Mark Rodgers regarding this matter.
- The attorney also received a check in the amount \$2,191.65 for reimbursement for expenses incurred at 240 Shelby St.

## **Ways and Means**

- Waiting on tax information to complete the budget.

## **Park**

- Tim Wartman discussed removing the infield and replacing with soccer fields. It was discussed among council members. The infield will remain until baseball season is over.
- Mayor Denham asked for a motion to approve the change. Tim Wartman motioned to approve with a second by Mike Kendall.
- All members present voted yes.
- A discussion was held regarding the possibility of adding a second basketball court for smaller kids.

### Insurance

- No report.

### Mayor

- Mayor Denham has requested all council members and staff fill out purchase orders for items being purchased.
- Mayor Denham informed council members he had been contacted by Auditor of Public Accounts regarding a complaint that was received. All information requested has been provided. There could be a request for further information.

### COMMITTEE REPORTS

- Mayor Denham asked for a motion to approve the committee reports. Tim Wartman motioned to approve with a second by Mike Kendall.
- All members present voted yes.

### OLD BUSINESS

- Mike Kendall reported the contract with Paul Michels for the Main St. sidewalks has been signed and will be sent back to Palmer. A pre-construction meeting will be held.

### CITIZENS REPORT

- No report.

### NEW BUSINESS

- Citywide yard sale will be held Saturday, April 24<sup>th</sup> with a rain date of Saturday, May 1<sup>st</sup>. The large trash pickup will be held on Saturday, May 8<sup>th</sup>. Dianne Wartman will distribute flyers throughout the city.
- The Combs property on Pike St. Is scheduled to be sold by the Master Commissioner on April 20<sup>th</sup>.

### BILLS

- Mayor Denham asked for a motion to approve the payment of the bills. Dave Radford motioned to approve with a second by Tim Wartman.
- All members present voted yes.

Mayor Denham asked for a motion to adjourn the meeting. Mike Kendall motioned to approve with a second by Tim Wartman. All members present voted yes.

MAYOR Mike Fink

CLERK Gail Smith